

Role Descriptions for School Leaders

The following are role descriptions for each Leadership Role for our Year 6 students.

School Captains (Elected Position)

School Captains: 1 Female & 1 Male

- Host school assemblies when required
- Monday Morning Assembly – school prayer
- Friday Assembly – Welcome
- Represent the school at official functions – e.g Parliament House, ANZAC Day @ RSL, Victorian Cross etc
- Welcome and thank guests to OLGC
- Encourage the student body to support the activities of the school
- Meeting each term and prepare a summary of the meeting
- Report to the Principal about issues in relation to student needs
- Graduation Speech – Year 6 Graduation Mass
- Special messages over the school PA system
- Always set a good example

Colour House Captains (Elected Position)

- Lead colour houses at Athletics and Swimming Carnivals
- Write and teach war cries before carnivals
- Organise colour house banners for carnivals

TASMAN:	2 Captains
BASS:	2 Captains
DAMPIER:	2 Captains
FLINDERS:	2 Captains

SRC – Liturgy Committee

- Assist with digital resources for singing practices/mass
- Assist REC with prayer table cloths to ensure correct coloured cloths are used to match the liturgical Season
- Prepare prayers for weekly assembly (vary prayer between spoken, musical, visual prayer)
- Attend special masses as school representatives such as the Mission Mass
- Encourage the use of the outdoor classroom as a prayer space for classes and develop a roster for its use
- Prepare resources under the direction of the REC for classes for special feasts e.g Father's Day and Mother's Day prayers, Mary McKillop, St Brigid Feast Day

SRC – Environment Committee

- Promote environmentally friendly practices among the students such as Earth Hour and paper recycling
- Organise extra garbage bins as required by teachers on duty
- Ensure that each term every class has a designated recycling tub
- Provide a class roster for clean up areas of the school and provide a weekly clean up area time (monitor each area for cleanliness)

SRC – Playground Committee

- Assist with Lunch Club – allocating equipment, engaging students as they play, returning all equipment and packing up
- Assist students on the playground
- Identify playground issues and report to Principal or Assistant Principal once a term with feedback, ideas and suggestions
- Suggestion: help sort and distribute lost property

SRC – Social Committee

- Report to the Principal or Assistant Principal about the organisation of such fundraisers
- Speak at school assemblies to promote or report upon planned events
- Suggestion: Committee could help P&F at the school disco – by promoting safe behaviour/assist sell glow sticks etc

SRC – Technology Committee

- Set up microphones every morning for assembly (prepare a roster)
- Set up data projector for Friday Assemblies and special events
- Assist with the data projector for School Masses when required

SRC – Drama and Music Committee

- Assist in setting up and packing up equipment required for weekly class music and/or drama lessons
- Assist drama teacher in collecting, storing and maintaining school costumes and props
- Act as stage crew for drama/music productions if requested

SRC – Social Justice Committee

- Lead the schools justice organisations including Mini Vinnies
- Be an active part of the Mission Team
- Promote drives including Project Compassion

SRC – Band & Choir Captains

- Hand out band/choir notes
- Assist band/choir teacher if required
- Thank the band, choir and drama teachers at the End of Year assembly nights